**Academic Integrity Violation Reporting Form**

In accordance with the RCC Academic Integrity policy, the following student has been found in violation. Source: <https://www.randolph.edu/policy-manual/viii-faculty-and-instruction/a-9-faculty-academic-integrity.aspx>

**Student**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Datatel ID**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Semester**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Year**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Course**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Instructor**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Description of Violation**: Please include a brief description. For cases of plagiarism, please include an assignment description and the source from which student plagiarized. For cheating, please include an assignment/assessment description, the circumstances and parties involved in the cheating.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Select One**: First Offense – a grade of 0 on the test, quiz or assignment

Second Offense – a grade of “F” or “U” for the course and academic probation for one semester

 Third Offense – suspension from the College

*To determine the level of the offense, please contact the Office of the Vice President of Learning and Workforce Development.*

Please attach the original assignment/assessment and any documentation to corroborate the incident (hard copy of plagiarized source, etc.).

**Instructor signature**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Department Head/Coordinator (if applicable) signature: \_\_\_\_\_\_\_\_\_\_\_\_\_**

**Associate Dean/Director (if applicable) signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Dean signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Associate Vice President of LWD: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Vice President of LWD: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**